



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/JR(S&P)/ 283 /2017

Date: 24/10/2017

Enquiry Letter

M/s.

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Ph. No.:

Sub: Quotation for Aluminium Partitions & Wooden cabinets work at IIIT-A

Enquiry issue date: 24/10/2017

Last submission date: 14/11/2017 at 12:00 Noon

Opening of Bid: 14/11/2017 at 3:45 PM

EMD Amount: Rs.7,000/- (Seven Thousand Only)

Dear Sir,

Institute intends to Aluminium Partitions & Wooden cabinets work at IIIT-Allahabad for which quotations are invited as per details given in below:-

| Sl. No. | Item Description | Unit | Qty. | Unit rate Rs. | Total Rs. |
|--|---|------|--------|---------------|-----------|
| A. Aluminium Frame & Grill Work | | | | | |
| 1. | Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing/paneling, C.P. brass/stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately): For Fixed Portion: Powder coated aluminium (minimum thickness of powder coating 50 micron). DSR-2016, No. 21.1.1.2 (As per enclosed Design for Window Grill) | Kgs | 418.00 | | |
| 2. | Providing and fixing anodised aluminium grill (anodised transparent or dyed to required shade according to IS: 1868 with minimum anodic coating of grade AC 15) of approved design/pattern, with approved standard section and fixed to the existing window frame with C.P. brass/ stainless steel screws @ 200 mm centre to centre, including cutting the grill to proper opening size for fixing and operation of handles and fixing approved anodised aluminium standard section around the opening, all complete as per requirement and direction of Engineer-in-charge. (Only weight of grill to be measured for payment). DSR-2016, No. 21.17 (As per enclosed Design for Window Grill) | Kgs | 127.00 | | |

| Sl. No. | Item Description | Unit | Qty. | Unit rate Rs. | Total Rs. |
|-------------------------------|--|------|------|---------------|-----------|
| B. | Wooden Cabinet: Made of 18mm Water Resistant Ply, ISI mark as per dimentiones mentioned under with Back cover and number of shelves as shown in Design (2 Sheets) including both sides lamination of 0.8mm thich approved shade and edge binding tape in front side matching with lamination shade along with the provision of suiatable nos. of PVC buffer on bottom as per the weight of cabinets. (As per enclosed Design of Cabinet 1, 2 & 3) | | | | |
| 1. | H-2.15M, W-1.6 M, D-0.36 M with Minimum 30 nos. shelves. | No. | 1.00 | | |
| 2. | H- 1.22M, W- 3.22 M, D- 0.36 M with Minimum 20 nos. shelves. | No. | 1.00 | | |
| 3. | H- 1.22 M, W- 1.6 M, D- 0.36 M with minimum 16 nos. shelves. | No. | 1.00 | | |
| Total- | | | | | |
| Taxes (GST) on item s. no. A- | | | | | |
| Taxes (GST) on item s. no. B- | | | | | |
| Grand Total- | | | | | |

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions, warranty/guarantee etc. **upto 14/11/2017 at 12:00 Noon.** Quotations duly sealed may be dropped in the tender box placed in the office of the Joint Registrar (S&P), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Joint Registrar (S&P), IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211012.**

Note:

1. **The firm must have the registration in PWD, CPWD, MES or other Govt./Semi Govt. department in appropriate class. The certificate of same may be submitted along with offer.**
2. Minimum turnover of the firm should be Rs.10 lakh or more in last two financial year (2014-15 & 2015-2016).
3. Work to be executed at IIIT-A, Deoghat Jhalwa, Allahabad.
4. Quoted rate should be valid at least for 60 days.
5. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor otherwise quotation may be rejected.
6. Work should be completed within 5-6 weeks from the receipt of the Purchase order. If, the supply delayed beyond the stipulated time of completion of supply penalty of 1% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
7. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
8. The EMD will be returned to the unsuccessful bidders within 15 days and to the successful bidders after supply and satisfactory report form user end.
9. The tender will be opened in the presence of the tenderers, or authorized representatives interested to be present on **14/11/2017 at 3:45 PM.** Vendors are desired to submit their authorization letter at the time of opening of tender/enquiry.
10. The above work is to be executed as per the specification and norms of CPWD.
11. Quantity may vary within 10% of the above, payment is to be made as per the actual measurement after completion of work.
12. Quality, if not, found according to our specification as above the same will be not be accepted.
13. Director, IIIT-A reserves the right to alter/ modify any or all conditions of this tender and to reject of accept any quotation.
14. Conditional quotation will not be considered in any case. They will be summarily rejected.

15. Payment will be made within fifteen days after receiving and satisfactory report from users end.
16. May feel free to contact on E-mail-info.purchase@iiita.ac.in, Ph. No. : 0532-2922051.
17. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
18. The lowest rate will not be the basis of claim to get the order.
19. All disputes are subject to Jurisdiction of Allahabad Courts.
20. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.
21. Kindly quote your email ID and Bank details etc.



(Dr. Seema Shah)
Joint Registrar (S&P)

Copy to:

- Hon'ble Director for kind information